



Minutes of BCA Council Meeting held on Sunday, 15<sup>th</sup> June 2014  
at Dalesbridge, Austwick, nr Settle

**Present:**

Andy Eavis (AE)	Chairman / UIS Rep.
Paul Ibberson (PI)	Treasurer
Les Williams (LW)	Publications & Information Officer / 2016 Co-ordinator
Nigel Ball (NB)	Training Officer
David Cooke (DC)	IT Working Party / Cave-Registry / Web Services / Webmaster / Club Rep.
Jenny Potts (JP)	Publication Sales / DCA Rep.
Bob Mehew (BM)	Rope-Testing
Dave Checkley (DCh)	BCRA Rep.
Stephan Natynczuk (SN)	ACI Rep.
Owen Clarke (OC)	Club Rep.
Henry Rockliff (HR)	Individual Member Rep.
Chris Jewell (CJ)	Media-Liaison Rep.
Boyd Potts (BP)	Club Rep.
Andrew Hinde	BCA Conservation & Access Officer
Dave Tyson	CCC Rep.
James Begley	CSCC Rep.
Idris Williams	ASCT Rep.
Emma Porter	BCRC Rep./ BCA Club Rep.
Kristian Brook	Individual Member Rep.
Ged Champion	BCA FSE Rep.
Stuart France	<i>observer</i>
Ben Heaney	<i>observer</i>
Gill Jordan	<i>observer, minute taker</i>

The meeting commenced at 2.50pm

**Chairman's Welcome**

AE welcomed members to this Council Meeting.

**1. Apologies for absence**

Apologies were received from: Damian Weare, Steve Holding and Bernie Woodley.

**2. Minutes of the last Council Meeting on 29 March 2014 (previously circulated)**

Proposal: *to accept the Minutes from 29 March 2014 as a true record*

Prop: JP, Sec: IW *agreed unanimously*

**3. Matters Arising for the Minutes of the last Council Meeting**

None

**Review of Action Log**

**Action 36 (Manual of Operations):** *ongoing*

**Action 54 (SUI Liaison):** *ongoing*

**Action 83 (Asset Register):** *ongoing*

**Action 115 (Summary of Landowner Insurance Benefits):** *ongoing*

**Action 133 (2015 AGM Venues & Dates):** *AGM date 14<sup>th</sup> July 2015*

**Action 134 (AGM Minutes):** *completed*

**Action 135 (Rope Failure in Mulu):** *Discussed at AGM*

**Action 136 (Contact Committees about Council's rules):** *completed*

**Action 137 (Training Committee Structure Review):** *NB – ongoing*

**Action 138 (Delaying online publication of Speleology):** *completed*

## 5. Appointment of non-elected Positions:

### a. Working Group Convenors:

Proposal: *that Les Williams be appointed as 2016 Working Group Convenor*

Prop: HB Sec: IW *agreed unanimously*

Proposal: *that David Cooke be appointed as IT Working Group Convenor*

Prop: HB Sec: IW *agreed unanimously*

Proposal: *that David Cooke be appointed as Cave Registry Convenor*

Prop: HB Sec: IW *agreed unanimously*

*There followed some discussion about the future role of the CRoW Working Party. It was decided that it should continue with its limited role of collating a list of caves on Access Land. The remainder of the work on CRoW would be handled by the C&A Committee, as directed by the 2014 AGM.*

Proposal: *that Jenny Potts be appointed as CRoW Working Group Convenor*

Prop: HB Sec: IW *agreed unanimously*

### b. Council Appointments

Proposal: *That the following annual appointments be made for 2014:*

- |                                 |              |  |
|---------------------------------|--------------|--|
| i. Media-Liaison                | Chris Jewell | Prop: LW, Sec: HB <i>agreed unanimously</i>  |
| ii. UIS Rep.                    | Andy Eavis   | Prop: LW, Sec: HR <i>agreed unanimously</i>  |
| iii. FSE Rep.                   | Ged Campion  | Prop: LW, Sec: BP <i>agreed unanimously</i>  |
| iv. British Caving Library Rep. | Jenny Potts  | Prop: EP, Sec: DCh <i>agreed unanimously</i> |
| v. Youth & Development          | Helen Brooke | Prop: CB, Sec: IW <i>agreed unanimously</i>  |

### c. Committee Appointments

Proposal: *That the following Committee Appointments be ratified by Council:*

- |                             |   |
|-----------------------------|---|
| i. Child Protection Officer | vacant - appointment to be deferred to the next meeting |
| ii. Handbook Editor         | vacant  |
| iii. Newsletter             | vacant  |
| iv. Publication Sales       | Jenny Potts Prop: BP, Sec: IW <i>agreed unanimously</i> |
| v. Webmaster                | David Cooke Prop: CB, Sec: HR <i>agreed unanimously</i> |
| vi. Web Services            | David Cooke Prop: NB, Sec: LW <i>agreed unanimously</i> |
| vii. Rope-Tester            | Bob Mehew Prop: LW Sec: IW <i>agreed unanimously</i>    |

BM: The post of Child Protection Officer can be left vacant with the post being filled at the next meeting. This role will pass by default to the Executive in the interim.

DC: BMC and SUI have produced useful booklets on Child Protection.

## 6. Dates for BCA Council Meetings for 2014-5

The following dates and venues were agreed for meetings in 2014-15:

- 11<sup>th</sup> October 2014 at "My Big Meeting Room", Pinvin
- 10<sup>th</sup> January 2015 at "My Big Meeting Room", Pinvin
- 28<sup>th</sup> March 2015 at "My Big Meeting Room", Pinvin
- 14<sup>th</sup> June 2015
- 10<sup>th</sup> October 2015
- 9<sup>th</sup> January 2016

## 7. Any Other Business

### Weil's Disease

LW: There has been a resurgence of Weil's Disease. Should we produce some information cards?

JP: Some cavers have given cards to farmers with advice and contact details. They are cheap to produce and useful.

DC: What about cost?

LW: Decide if it is a good idea and calculate the cost.

JP: We need one per member and more.

Action 116: LW to look at costs of producing a leaflet on Weil's Disease, liaise with printers and then report to the October Council Meeting.

### Romania

AH: Can BCA provide funding for the forthcoming Romania trip to discuss cave conservation?

AE: Yes

### Website Photos

DC: Can we get a volunteer picture editor to improve the website?

HR: Will take on the role of looking for suitable photographs.

### Mendip Event

PI: There has been a request for funding of fuel costs to get the BCA cave to Mendip for an event. This was agreed.

CJ: Can the artificial cave be used for Explorers Connect Base Camp in Derbyshire? Can Council provide funding for fuel and any other costs?

*There was general discussion about how BCA needs to be promoted at events where the artificial cave is used.*

AE: We need to get the cave appropriately labelled.

LW: It should also display a QR code for smartphones.

HB: Leaflets need to be produced.

*The meeting closed at 15.40*

## Action Log (as at June 2014)

No.	Action by ...	Details of Action
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36	DW	Put together a Manual of Operations
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54	NW & DJu	Liaise with SUI with a view to helping them streamline their insurance situation.
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### October 2011

83	PI	Produce an Asset Register and liaise with NW/EP over the total replacement value of our insured equipment.
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### October 2012

115	DJu	Put together a summary for landowners of the insurance benefits relating to BCA access agreements.
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### June 2014

116	LW	To look at costs of producing a leaflet on Weil's Disease, liaise with printers and then report to the October Council Meeting.
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