



British Caving Association

c/o The Old Methodist Chapel, Great Hucklow, Buxton, Derbyshire, SK17 8RG
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Finance Committee – November 2012 E-Minutes (Conducted by E-mail)

1. Participating

Paul Ibberson (BCA), Robin Weare (CCC), Glenn Jones (CNCC), Dave Cundy (CSCC), Wayne Sheldon (DCA), Roger King (DCUC).

2. Approve Minutes of Last Meeting

No minutes prior to May 2012 were available for approval at this stage. Draft minutes of the May 2012 funding round were circulated and posted on the website. These have now been approved.

3. Matters Arising

- a) Payment of the outstanding £1659.50 of Project costs for CSCC was authorised by Council subject to suitable written confirmation of the work done being provided. To date this has not been received and the funding will be retained until it is forthcoming. **Action : DC**
- b) The amendment of the “Funding for Regional Councils” document to specify timescales for submission of funding claims was approved by Council in October and hence applies to this and future funding requests. The revised document still needs to be uploaded to the BCA website. **Action : PI**

4. Regional Council Funding 2011

- a. Agreed expenditure for CCC was £434.87 Core, £723.35 C&A Project and £359.32 Conservation and Access. Total of £1517.54 to be paid in December 2012.
- b. Agreed expenditure for CNCC was £183.00 Core and £316.45 Conservation and Access. Total of £499.45 to be paid in December 2012. A further request for £279.80 for a paperless survey course was viewed as a Training expense and should be submitted to the Training Officer.
- c. Agreed expenditure for DCA was £472.64 Core and £765.94 Conservation and Access. Total of £1238.61 to be paid in December 2012. One matter arising from the latter was that included in the C&A total was £388.10 of travel expenses. Clarification of the rules regarding travel expenses is needed and this element should be treated as pending final confirmation once the matter has been raised at the January 2013 Council meeting. **Action : PI**
- d. Agreed expenditure for DCUC was £284.11 Core and £107.32 Conservation and Access. Total of £391.43 paid in December 2012.
- e. CSCC accounts for 2011 have yet to be received. Given the updated funding guidelines, these need to be forwarded to Finance Committee by 31 December 2012 if they are to be considered for funding. **Action : DC**

5. Applications for C&A Project Funding

- a. A CSCC request for Project funding for Loxton Cavern was put forward. It was agreed that in principle this sort of work should be eligible for Project funding, but a detailed cost estimate would be required before any commitment of BCA funds could be sanctioned. **Action : DC**
- b. Having reviewed in May 2012 the figure of £500 set out in paragraph 7.9.a of the Funding of Regional Councils, it was agreed that this should be revisited at the next funding round.

6. Regional Council Funding 2012

In line with the revised “Funding of Regional Councils” document, 2012 funding requests are to be considered in March 2013. Accounts for the year should be forwarded as soon as possible, but if final figures are not available then best estimates will suffice for BCA Accounts purposes. Any necessary adjustments will then be made in the following round. **Action : All**

7. Any Other Business

None raised at this time.

8. Next Meeting

The next round of funding is to be conducted by e-mail following the March 2012 BCA Council meeting.

DRAFT