

BCA Council Action List – April 2019

Brought forward

Set up CO2 group and arrange preliminary meeting (LW)

Agenda Item 3

2019/04/03 Finalise January minutes (RW) **done & on website**

Agenda Item 5

2019/04/05 Update Constituent body & Club membership lists on website (RW) **done**

Agenda Item 7

2019/04/07/1 October meeting: report on this and put forward recommendations to Executive on way forward. (TA)

2019/04/07/2 Review and update Standing Committee website content (Committee Chairs)

2019/04/07/3 Suspend issuing of membership with no insurance as a member benefit and contact the clubs who currently have this class of membership to discuss a way forward for next year (RW & Executive). **Option removed from website, letter drafted**

Agenda Item 7.1

2019/04/07.1/1 Personal accident etc insurance: Regional Councils, Constituent Bodies & Council Members discuss with clubs & individual members and provide feedback to Insurance Manager. **Paper prepared by HJ to assist (attached)**

2019/04/07.1/2 Progress Expedition Insurance (HJ) **Scheme to launch on 01/06/2019**

Agenda Item 7.3

2019/04/07.3/1 Submit proposed Serious Incident policy to AGM (RW) **Done**

2019/04/07.3/2 Add QMC Terms of Reference & Role to Manual of Operations website page (QMC)

2019/04/07.3/1 Submit draft TC Terms of Reference to AGM (RW) **Done, also 3 other standing committees**

Agenda Item 7.4

2019/04/07.4/1 Submit proposed policies (ex offenders/DBS/Bullying & Harassment) to AGM (RW) **done, also Safeguarding policy & guidelines & Equality and Diversity**

2019/04/07.4/2 Grievance procedure & Disciplinary policy to be reviewed by Safeguarding Officer & Secretary after AGM

Agenda Item 8

2019/04/08/1 Inform clubs of “kit” decision (DB)

2019/04/08/2 Invest £50,000 in structured deposit account (HJ)

2019/04/08/3 Discuss use of “surplus funds” with Finance Committee & report back (HJ)

2019/04/08/4 Publish revised funding roles on website (HJ) **Done**

Agenda Item 11

2019/04/11 Proposed warning notice Action: GT/BM/NA/E&T come to consensus on this within ~1 week of this meeting and feed back to the Executive on agreed course of action.

Agenda Item 13.2

2019/04/13.2 Distribute newsletter to all members – see post-meeting note

Agenda Item 16

2019/04/16 Discuss suggestion for weekend seminar with HA (LW)