



**Minutes of BCA Council Meeting held on Saturday 20th March 2010
at Alvechurch Church Hall, Alvechurch**

Present:

Andy Eavis (AE)	BCA Chairman / BCA UIS Rep
Dave Cooke (DC)	BCA Treasurer / Cave Registry Sec
Damian Weare (DW)	BCA Secretary / Handbook Editor
Elsie Little (EL)	BCA Conservation & Access Officer
David Judson (DJu)	BCA Legal & Insurance Officer
Les Williams (LW)	BCA Publications & Information Officer / BCA Webmaster
Glenn Jones (GJ)	CNCC Representative / BCA Membership Administrator
Jenny Potts (JP)	DCA Representative / BCA Publication Sales
Nick Williams (NW)	BCA Equipment Officer / BCA Insurance Manager
Graham Mollard (GM)	BCA Training Officer
Mike McCombe (MM)	CCC Representative
David Jean (DJe)	DCUC Representative
Idris Williams (IW)	ASCT Representative
Steve Holding (SH)	NAMHO Representative
Dave Checkley (DCh)	BCRA Representative
Ged Campion (GC)	FSE Representative
Boyd Potts (BP)	Club Representative: Orpheus Caving Club
Owen Clarke (OC)	Club Representative: Cwmbran Caving Club
Charles Milton (CM)	Club Representative: Combined Services Caving Association
Mick Day (MD)	Individual Member Representative
Chris Jewell (CJ)	Individual Member Representative
Faye Litherland (FL)	Individual Member Representative
Arthur Champion (AC)	Observer

The meeting commenced at 14:48.

1. Chairman's Welcome

AE welcomed members.

2. Apologies for absence

Apologies were received from: Bernie Woodley, Emma Porter, Mike Clayton, Alan Finch, Clark Friend, Bob Mehew, James Collings.

3. Minutes of the last Council Meeting on 3rd October 2009 (previously circulated)

GM: Graham Mollard to be added to the list of apologies.

Proposal: *That the Minutes from 3rd October 2009 be accepted as a true record*

Prop: LW, Sec: JP *agreed unanimously*

4. Matters Arising from the Minutes of the last Council Meeting

4.1 Review of Action Log

Action 1: Ongoing – we are paying tax at the moment. DC decided it was a lot of hassle for little gain. NW pointed out that we should be off-setting losses from one financial year against profits from another.

Action 3: Resolved to GM's satisfaction

Action 6: Ongoing

Action 9: Completed

Action 11: Ongoing. No response from Erin. DW to liaise with David Gibson

- Action 12: Completed. The benefits seem to have evaporated and we are happy with existing printers.
- Action 15: Resolved. Although there is no progress at this point, it will be integrated into Manual of Operations work to be completed by DW.
- Action 17: Completed
- Action 18: JP has not yet reached the back of the loft! Ongoing.
- Action 19: Completed
- Action 20: NW has had a Skype conversation with Erin Lynch. She is very keen. Ongoing.
- Action 21: DJe has expressed DCUC's concerns. NW says we can afford to do it, but it is a matter of balancing the need against the cost. LW: CSCC is not being pressured at all. SH: the point is regularly raised at NAMHO meetings. Most of the groups they are in contact with are regularly expecting £5m. However, £2m has not yet proved to be a problem.
 D Ju: There is a national agreement with the Forestry Commission that £5m is for a big event with lots of people, but £2m is appropriate otherwise. EL: much has been done with the National Trust and is now going on with the Forestry Commission. DJe: Devon County Council wish more, EL: as do Crown Estates.
- Action 22: Complete: Information is correct.
- Action 23: Complete: AE has spoken to Bob Mehew, who says there is now progress.
- Action 24: CM has the information and needs to pass it to CF
- Action 25: Complete. We now have 6 CIM+ members.
- Action 26: Compete: DW has done this on AE's behalf.
- Action 27: Complete

5. Appointment of non-elected positions:

The following non-elected appointments were agreed for 2010-11:

- | | |
|---------------------------------|----------------|
| a. Insurance Manager | Nick Williams |
| b. Radon Working Party Convenor | Clark Friend |
| c. Youth & Development | James Collings |
| d. Newsletter Editor | Mike Clayton |
| e. Handbook Editor | Damian Weare |
| f. International Representative | Andy Eavis |
| g. FSE Representative | Ged Champion |
| h. Rope-Test Officer | Bob Mehew |
| i. Publications Sales | Jenny Potts |
| j. Cave Registry Co-ordinator | David Cooke |

Proposal: ***That the above appointments be accepted.***

Prop: JP Sec: LW *agreed unanimously*

CJ: DW mentioned in his AGM Report the need for a Media-Liaison Officer. CJ would be willing to take on this role.

AE: This needs to be a largely co-ordinating role with a list of people ready and able to respond appropriately to enquiries.

DW: CJ should probably begin by liaising with AE and DW on what sort of people might be needed.

NW: There was talk in the past of providing stock footage for media. Gavin Newman is worth contacting for this.

LW: Will set up a "Media" page on the website with CJ's contact details.

Action 28: CJ to liaise with AE and DW to define role.

Action 29: CJ to contact Gavin Newman about stock media footage.

DW: We need someone who can take on the role of Child Protection Officer in a pro-active way. If necessary DW is prepared to take on the "practical implementation" side of the role, but would need someone willing and able to analyse the legal situation on his behalf.

EL: This is a growing responsibility and it is a legal issue that needs properly dealing with.

DW: Requested Council's backing to advertise for anyone with experience to contact DW. Backing received.

Action 30: DW to advertise for persons willing to take on role of Child Protection Officer.

6. Dates for BCA Council Meetings for 2010-2011

The following dates and venues were agreed for meetings in 2010-11: 5th June 2010 (Alvechurch); 2nd October 2010 (British Caving Library); 15th January 2011 (Alvechurch); 26th March 2011 (Alvechurch); 11th June 2011 (Alvechurch)

Action 31: JP to check the availability of Church Hall and also British Caving Library.

7. Any Other Business

EL: Requested Council's approval for the C&A Committee to write in support of the Pwll Ddu Cave Management Group's stance regarding Ogof Draenen. Approval given. **Action 32:** EL to write in support of PDCMG.

GM: The Manchester Hole trial begins on 14th April and is likely to continue for at least 4 weeks. GM will be a witness, but will make it clear he is there in a personal capacity, rather than as a representative of BCA Council.

MW: CSCC is withdrawing the proposal it intended to present at the January meeting.

LW: Hidden Earth is now fixed as 26th-28th September at Leek High School, Leek.

8. Date, Time & Place of next meeting

The next Council Meeting will be held, subject to availability of the Hall, on Saturday 5th June 2009 at 10.30am at Alvechurch Church Hall, Alvechurch,

Meeting ended: 15.40pm

Action Log – March 2010

No.	Action by ...	Details of Action
1	DC	Clarify with Inland Revenue the tax status of Training Income.
6	DC	Update Bank Mandates.
11	DW	Liaise with David Gibson on editorial deadlines for <i>Speleology</i> magazine.
18	JP	To pass public-address system to NW for storage.
20	LW, NW & AE	To set up sub committee to consider expenditure on <i>Speleology</i> .
24	CM	To pass info from MoD Radiological Department to CF.
28	CJ	To liaise with AE and DW to define role of Media-Liaison Officer.
29	CJ	To contact Gavin Newman about stock media footage of caving.
30	DW	To advertise for persons willing to take on role of Child Protection Officer.
31	JP	To check availability of, and then book, Church Hall and British Caving Library for 2010-11 Meetings.
32	EL	To write on behalf of C&A Committee in support of the PDCMG.
33	AE	To liaise with Entre-Prises regarding logo on Try Caving website & who will pay for maintenance.
34	CJ	To contact organiser of "Thrill Seeker" and ask for weblink to be changed to Try Caving website.
35	DW	To organise postal ballot of members re: Constitutional Amendments
36	DW	To put together a Manual of Operations