



British
Caving
Association

The Annual General Meeting

of the:

British Caving Association

will be held at:

Castleton Rotary Centre,
Robinlands Lane,
Hope Valley
S33 8UB.

On

Sunday 11th June 2017 at 10:30am,

AGENDA

British Caving Association Annual General Meeting Agenda – 2017

1. Chairperson's Welcome
2. Apologies for Absence
3. Applications for Group Membership
4. Minutes of 2016 Annual General Meeting (*available from BCA website*)
 - 4.1. Proposal that they be confirmed as a true record
 - 4.2. Matters Arising from the Minutes of the 2016 AGM

Officers' and Assistant Officer Annual Reports

Report by

- | | |
|---|----------------|
| 5. Chairperson | Andy Eavis |
| 6. Secretary | Simon Brooks |
| 7. Treasurer (Acting) | Robin Weare |
| 8. Conservation & Access
<i>including:</i> CRoW Liaison (Tim Allen) | Andrew Hinde |
| 9. Equipment & Techniques
<i>including:</i> Rope Testing (Bob Mehew) | Nick Williams |
| 10. Training | Nigel Ball |
| 11. Q.M.C. (Qualifications Management Com) | Graham Mollard |
| 12. Publications & Information
<i>including:</i> Webmaster (David Cooke)
Web Services (David Cooke)
Newsletter Editor (Robin Weare)
Speleology (David Gibson) | Les Williams |
| 13. Legal & Insurance
<i>including:</i> Insurance Manager (Nick Williams) | Bob Mehew |

Other Annual Reports

- | | |
|--|----------------|
| 14. Membership Administrator | Glenn Jones |
| 15. Cave Registry Co-ordinator | David Cooke |
| 16. IT Working Party | David Cooke |
| 17. Youth & Development | Rostam Namaghi |
| 18. International Representative
<i>including:</i> FSE Representative (Ged Campion) | Andy Eavis |
| 19. British Caving Library | Jenny Potts |
| 20. Child Protection (Acting) | Bob Mehew |
| 21. Constituent Bodies, Regional Councils etc. | Various |

Elections

- 21.1. Treasurer (Currently Robin Weare Acting)
 - no nominations received by the deadline (see note 1)
- 21.2. Equipment Officer (Currently Nick Williams)
 - no nominations received by the deadline (see note 1)
- 21.3. Publications and Information Officer (Currently Les Williams)
 - no nominations received by the deadline (see note 1)
- 21.4. Club Representatives (Two – currently David Cooke & Faye Litherland)
 - no nominations received by the deadline (see note 1)

- 21.5. Individual Representatives (Two – currently Bernie Woodley & vacant)
 - no nominations received by the deadline (see note 1)

Proposals and Constitutional Amendments.

- 22. Proposal to establish BCA QMC Working Party.
- 23. Procedural motions No 1 – Postal Ballots.
- 24. Procedural motion No 1 – Managing multiple and contradicting motions.
- 25. Constitutional Items/Changes – Section 4.6

26. Constitutional Items/Changes – Section 5.1B
27. Constitutional Items/Changes – Section 6.1
28. Constitutional Items/Changes – Section 6.3
29. Constitutional Items/Changes – Section 6.15
30. Constitutional Items/Changes – Section 8.16
31. Constitutional Items/Changes – Section 9.1
32. Constitutional Items/Changes – Section 9.2
33. Appointment of Independent Examiner
34. Date of Annual General Meeting for 2018
35. Any other Business notified in advance to the Chairman

Notes:

1. Where nominations for elected posts have been received by the due date in advance of the meeting and there is only one nominee identified on the Agenda above, that person is deemed to be elected unopposed. Nominations for other posts may be made from the floor at the meeting. Candidates for Secretary, two Club Representatives and one further Individual Member Representative may stand for election at the meeting itself.
2. Paper copies of all documents will be available at the Annual General Meeting .

Representation and Voting at the BCA AGM 2017

Voting is limited to DIMs, CIMs, CIM Plus, Honorary Members, Clubs and Access Bodies who have paid their subscriptions for 2017 plus Constituent Bodies and Regional Councils.

- Voting takes place on each motion twice: firstly all Individual Members present vote, and secondly all Groups (Clubs, Access Controlling Bodies, Regional Councils & Constituent Bodies) vote. A majority is required in both votes for the motion to be passed.
- Constituent Bodies, Regional Councils, Access Controlling Bodies and Clubs may each send one voting delegate to the AGM. Other covers are welcome to attend as observers but may not take part in a formal vote at the Group stage.
- No one person may act as a delegate for more than one Group member.
- Group delegates must present a letter of authorisation signed by the Secretary, Chairman or Treasurer of the Constituent Body, Regional Council Access Controlling Body or Club. This should be handed to the appointed BCA teller.
- Individual Members who wish to vote must present their membership card.