



**British
Caving
Association**

The Annual General Meeting

of the:

British Caving Association

will be held at:

Dalesbridge, Austwick

on:

Sunday 15 June 2014, 10:30 am.

AGENDA

British Caving Association

Annual General Meeting Agenda

1. Chairman's Welcome
2. Apologies for Absence
3. Applications for Group Membership
4. Minutes of 2013 Annual General Meeting (*available from BCA website*)
 - 4.1. Proposal that they be confirmed as a true record
 - 4.2. Matters Arising from the Minutes of the 2013 AGM

Officers' Annual Reports

Report by

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|---|---------------|
| 5. Chairman | Andy Eavis |
| 6. Secretary | Damian Weare |
| 7. Treasurer | Paul Ibberson |
| 8. Conservation & Access | Andrew Hinde |
| 9. Equipment & Techniques | Nick Williams |
| <i>including:</i> Rope Testing Report (Bob Mehew) | |
| 10. Training | Nigel Ball |
| 11. Publications & Information | Les Williams |
| <i>including:</i> Webmaster (Les Williams) | |
| Web Services (David Cooke) | |
| Newsletter (Ben Heaney) | |
| Handbook (Damian Weare) | |
| Speleology (David Gibson) | |
| 12. Legal & Insurance | David Judson |
| <i>including: Insurance Manager</i> (Nick Williams) | |

Other Annual Reports

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|----------------------------------|--------------|
| 13. Membership Administrator | Glenn Jones |
| 14. Radon Information | Clark Friend |
| 15. Cave Registry | David Cooke |
| 16. IT Working Party | David Cooke |
| 17. Youth & Development | Helen Brooke |
| 18. 2016 Working Party | Les Williams |
| 19. CRoW Working Party | Jenny Potts |
| 20. International Representative | Andy Eavis |

including: FSE Representative (Ged Campion)

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| 21. Media-Liaison | Chris Jewell |
| 22. British Caving Library | Jenny Potts |
| 23. Constituent Bodies, Regional Councils etc. | various |

Elections

24. Election of Officers and National Council Members
- 24.1. Treasurer *nominations to be taken on the day*
- 24.2. Equipment & Techniques Officer
Nomination: Nick Williams, proposed by Damian Weare, seconded by Andy Eavis
- 24.3. Publications & Information Officer
Nomination: Les Williams, proposed by Boyd Potts, seconded by Frank Tully
- 24.4. Conservation & Access Officer
Nomination: Andrew Hinde, proposed by DCA, seconded by Damian Weare
- 24.5. 2 Club Representatives *nominations to be taken on the day*
- 24.6. 2 Individual Representatives *nominations to be taken on the day*

Other Matters

25. Proposal
“This meeting requests that BCA Council consider the best way of simplifying the existing membership structure and begin its implementation.”
Proposed by Damian Weare, seconded by Andy Eavis
26. Appointment of Independent Examiner
27. Date of Annual General Meeting for 2015
28. Any other Business notified in advance to the Chairman

Notes:

1. Where nominations for elected posts have been received by the due date in advance of the meeting and there is only one nominee identified on the Agenda above, that person is deemed to be elected unopposed. Nominations for other posts may be made from the floor at the meeting. Therefore Nick Williams, Les Williams and Andrew Hinde have been elected unopposed. Candidates for Treasurer, two Club Representatives and two Individual Member Representatives may stand for election at the meeting itself.
2. Paper copies of all documents will be available at the Annual General Meeting.

Representation and Voting at the BCA AGM 2014

- Voting is limited to members (DIMs, CIMs, CIM Plus and Groups) who have paid their subscriptions for 2014 plus Constituent Bodies and Regional Councils.
- Voting takes place on each motion twice: firstly all Individual Members present vote, and secondly all Groups (Clubs, Access Controlling Bodies, Regional Councils & Constituent Bodies) vote. A majority is required in both votes for the motion to be passed.
- Constituent Bodies, Regional Councils, Access Controlling Bodies and Member Clubs may each send one voting delegate to the AGM. Other cavers are welcome to attend as observers but may not take part in a formal vote at the Group stage.
- No one person may act as a delegate for more than one Group member.
- Group delegates must present a letter of authorisation signed by the Secretary, Chairman or Treasurer of the Constituent Body, Regional Council Access Controlling Body or Club. This should be handed to the appointed BCA teller. Individual Members who wish to vote must also present their membership card.