

MINUTES OF CIC PANEL MEETING  
6th December '01

Present: Bob Mehew, Paul Ramsden, and Dave Edwards

Apologies: Jenny Potts, Tony Flanagan, Nigel Ball, Chips Rafferty, Geoff Barber, and John Cliffe.

1. Summary of present activity in the CIC Scheme:

7 registrations (June to Nov).

Certificates awarded: Stephan Natynczuk, Eoghan Lynch, and Marcus Taylor. Re-issue Rob Gregory.

3 candidates starting assessment Oct to Dec in Derbyshire Phil Baker, Simon Mullens, Graham Jones.

2. Revalidation workshops: May 25th/26th Paul Ramsden, September (dates to be confirmed (Nigel Ball)).

3. Barry Albutt (JSC CIC conversion to CIC has arranged to do new 2 day instructing module in Feb with DED.

4. CIC professional association BM has been in touch with Tom Redfern (Coordinating working group on CIC prof assoc) to offer arrangements for contacting CIC holders on file.

5. Recruitment of new CIC Trainers/assessors. BM had a list of names of applicants who were to be short listed (target date by 16th Dec). BM, JC & DED to be involved in short listing process using objective scoring criteria prepared by BM. This would then be followed by an interview system with NCA Executive representation. BM to write to those who had expressed interest in the past to thank them for their earlier interest but pointing out that objective short listing must be applied to all who had applied.

6. BM gave an update on the situation regarding the NCA Training Officers post. Expressions of interest urgently invited! If necessary separate convenorship roles of the CIC & NCP panels might be considered. Paul Ramsden had offered to convene the CIC Panel to reduce the workload of a new Training Officer.

7. Formalisation; discussion of draft 1 prepared by Dave Edwards.

Feedback had been received from Paul Ramsden, Tony Flanagan, Chips Rafferty, and Dave Webb in advance of the meeting. Apologies from DED offered for difficulty in accessing attached file in advance of meeting which delayed people's access to the draft.

Numerous detailed editing adjustments were made, some key areas such as Child Protection, standards in the CIC scheme, objective pass/fail criteria were discussed and the need for legal implications to be properly evaluated (Dave Judson). Section 7s to have Child Protection disclaimer in due course following consultation with Dave Judson. The detailed editing was going to be included in the next (2nd draft) which will become the main consultation draft after any final input from the CIC Panel. The terms of reference of the CIC Panel (slightly amended from Alan Butcher's version of 1996) needed endorsement by the Training Committee.

DE was asked to obtain feedback from NAMHO, Dave Judson (legal aspects) Dave Webb (Club training Links), John Crowsley. This feedback to be incorporated in 2nd Draft for circulation through CIC Panel by end of December and IF NECESSARY A CIC PANEL MEETING AT END OF JANUARY TO FINALISE THIS DRAFT BEFORE FULL DISTRIBUTION OF CONSULTATION DRAFT.

Date of next CIC meeting to be arranged.