

# CIC PANEL MEETING : MINUTES (Draft)

SATURDAY 31<sup>ST</sup> JANUARY 2009 Ingleborough Hall @ 7.30 p.m.

1. Present : PR, DE, TR (ACI Observer), NB, TP, DM  
Apologies : JP-S, RH, NA, GM
  2. The minutes of the previous meeting were agreed as being a true record of the meeting (after lengthy discussion – see below).
  3. Matters Arising (numbers refer to previous minutes matters arising)
    - 9) There has been no further contact from Ingrid Matthews who has an extension until summer 2009.
    - 4) No news from RH on the terms of reference for the CIC Panel.
    - 6) GM (as Training Officer) will act as spokesman for BCA in the event of an incident; led to a discussion on the Manchester Hole incident centred around the implications of the impending HSE prosecution on 27<sup>th</sup> February 2009.
    - 7) Revamp of CIC home papers. Are home papers relevant? What about non-academic or dyslexic people? Papers are a way of addressing areas that cannot be covered on assessment. Do we want candidates to just repeat the technical data? Alternatives are for candidates to do a formal or informal presentation on a subject.  
Decision: We are to send all our papers from different modules to DE who will collate them.
    - 8) Lengthy discussion on the problems posed by the recent flooding incidents. DE surprised at some Lancashire centre staff's lack of knowledge on this subject. Must raise awareness at LCML training and revalidation courses. Use of pictures and video of recent May 2008 Long Churn incident. DM suggested that candidates highlight flooding and high water experience in the comments section of their log books.  
TR suggested that ACI could collect a database of flooding near misses to build up a picture of what is happening in regular group use caves. DE pointed out that we must do more than just produce leaflets. All agreed that we and NCP must come up with strategies for raising awareness and reducing complacency with regard to flooding.
    - 12) PR brought his paper on clothing and equipment for deep water which should be made available to all cavers.
    - 14) CIC revalidation dates have now been circulated.
- Minutes finally accepted.

## Main Agenda

4. New Format for CIC Assessment – see DM's attached document.

Lengthy discussion around the following points:

a) The majority agreed that there must be evidence on how an assessor reached his/her decision. Evidence showing why a candidate failed.

b) Which topics are more important than others.

Decisions:

i) Two assessors for reliability

ii) First assessor will be course director

iii) The assessment procedure will take 3 months.

iv) New order for the modules:	Module 1 – Extended Caving Day	Day 1
	Module 2 – a) Surface check out day	Day 2
	b) Underground rigging & emergency incident	Day 3
	Module 3 – Day teaching/coaching	Day 4
	Day teaching/coaching	Day 5

The lead assessor does Module 1 and any one of the other two modules. Therefore the lead assessor will always do three days.

Modules 1 & 2 could be done on three consecutive days by the same assessor.

There will be a maximum of one month between modules. Therefore if Modules 1 & 2 are done consecutively the whole assessment will be over in two months.

v) Lengthy discussions as to what happens if a candidate fails a module.

Decision (Nigel, I may have got this wrong) :

If a candidate fails Modules 1 or 2 they do them all again. If they fail Module 3 they may be recommended to do a number of further group days and then re-sit this module. If this happens, the assessment will take longer than three months.

vi) It is important that the two assessors communicate between the different modules particularly if the candidate's pass is a borderline one.

5. Assessment Check Lists

Two checklists have been forwarded to NB and will be discussed at the next meeting.

6. The Derbyshire LCML Panel supported a Level 3 award based upon the idea that students could be life lined while using jammers to climb a rope. There were some objections to this but it was agreed to send it back to NCP for discussion. (Unfortunately the 2<sup>nd</sup> February NCP meeting was cancelled due to excessive amounts of snow!) Will be on next NCP agenda.

7. Aspirant CIC procedures will be an agenda item for the next meeting.

Next Meeting: Ingleborough Hall @ 7.00 p.m. on Saturday 9<sup>th</sup> May 2009

Meeting closed at approximately 23:00