

## CIC Panel Meeting 30 April 2010

Present: NB, CR, DM, PB, JPS, TF, TR.

Apologies: NA, RH, GM, TP, DE.

Previous Minutes: 21 November 2009

1. Matters Arising	Action
<ul style="list-style-type: none"> <li>• Chips provided deep water notes in hard copy.</li> <li>• Revalidations seem quite quiet, although an emergency one ran recently. Applications go through Mary who passes them on to next provider.</li> </ul> <p><u>Agenda Item 7:</u></p> <ul style="list-style-type: none"> <li>• Simple SRT pitches teaching after CIC(T) – no elements of assessment at any point which is a potential sticking point. Might be potential for candidate to submit a list of pitches. Carried as item as AOB for the meeting.</li> </ul> <p><u>Agenda Item 8:</u></p> <ul style="list-style-type: none"> <li>• Not sure what this was as no previous minutes! Proposed as accurate JPS sec: NB</li> </ul>	
2. Structure & Duration of CIC (T)	
<ul style="list-style-type: none"> <li>• Suggested at last meeting the first two days of CIC (T) are personal skills check. Currently minimum of 4 days. Some discussion over skills required for entry to training, to avoid running a caver skills course. Trainer has the right not to issue a training report/page at end of course if not at right level. Is 4 days enough? Hours might be better? <b>NB</b> proposed training course comprises 35 hours contact time spread over a period to be determined by the trainer. Seconded by JPS.</li> </ul>	
3. Requirements of CIC Trainer/Assessor apprentices	
<ul style="list-style-type: none"> <li>• Currently 4 days plus 2 observed. NB asked is this enough? DM/PB felt to observe whole scheme is overkill. JPS agreed. 'Revals' are an area where it might be useful to observe as a mandatory day in apprentice scheme. Chips suggested assist with current trainer/assessor on training and reval before running own. Or could the requirement be specific to the individual apprentice depending on their background/experience? DM suggested number of assessors seen as important.</li> </ul>	

<p><u>JPS proposed</u>: Absolute minimum 3 day's observing, (at least 2 observing assessment days with 3 different trainer/assessors) plus run a moderated assessment module Seconded TF.</p>	
<p><b>4. Structure of CIC Assessment</b></p>	
<ul style="list-style-type: none"> <li>• NB thinks there is a problem as difficult to check coaching/higher end skills currently if CIC brings a novice group. Chips suggested syllabus is the issue – bringing coaching in brings new dimensions to assessment – need to decide what we need to assess, and stipulate this: it is then up to candidates to find suitable clients to meet these requirements. Chips suggested get syllabus rewrite done first, then decide how/what to assess Module 4. Needs to be at same level of coaching /skill as other disciplines. Work is being done on this.</li> </ul>	
<p><b>5. Recent topic covered at Revals</b></p>	
<p>JPS interested what folk have done recently:</p> <ul style="list-style-type: none"> <li>• Digital photography</li> <li>• Surveying</li> <li>• Bolting</li> <li>• Canyoning</li> <li>• Petzl input</li> <li>• Drop testing</li> </ul>	
<p><b>6. Action Plans for Candidates</b></p>	
<ul style="list-style-type: none"> <li>• Chips gives action plans within military scheme – should we give more formal action plans? (Sample of joint service given out). TR felt example very detailed – prefers option of writing broader comments at training but a danger writing areas for improvement at assessment. Possible to develop a log book page for post training action plans.</li> </ul>	
<p><b>7. CIC panel responsibility as legal experts</b></p>	
<ul style="list-style-type: none"> <li>• NB reported that at BCA Training Committee that if HSE have a query on caving matters, BCA would refer to CIC panel. TR had concerns that not all BCA committee agreed with this, or guarantee this would happen. MLTE ran courses for technical witnesses for MIC/A's to</li> </ul>	

represent interests in court cases: held on register/directory for legal issues. May be possible to find out more about this?	TR
<b>8. Shared Calendars</b>	
<ul style="list-style-type: none"> <li>Mary Wilde could put all course information on one accessible database, if this were felt useful.</li> </ul>	MW/NB
<b>9. AOB</b>	
<ul style="list-style-type: none"> <li>TF asked if reval workshops could be run alongside ACI AGM in Nov/Dec? TS to ask RH to swap Dec/Feb revals so it can be run in N. England alongside ACI AGM. Item 7 – put on next agenda</li> </ul> <p>Dates of next three meetings: 10<sup>th</sup> September 14 January 6<sup>th</sup> May</p>	