

# British Caving Association

## How to book onto a course

### Register with scheme

All candidates wishing to book onto a training or assessment course must be registered with the LCMLA & CIC award scheme. Candidates need only register once, for which there is a one-off fee for both the Local Cave and Mine Leader Award and Cave Instructor Certificate schemes. To register;

- Click here: <https://britishcaving.azolve.com/> and sign up
- Click on "Membership" and purchase LCMLA/CIC Scheme Membership
- A video which walks candidates through the sign-up process available here: <https://youtu.be/jo9IuUmx5FY>

### Register for a course

Courses are delivered by Trainer/Assessors following the award scheme syllabus. Trainer/Assessors must register all courses with the Qualification Management System (QMS), however in some cases may choose not to advertise the course publicly on the system.

Candidates can only book onto a course if the pre-requisites are met.

### Book onto a course through the Qualification Management System

- Log onto the QMS: <https://britishcaving.azolve.com/>
- Find a course
  - Click on Events & Courses
  - Select course type then region
  - Select a course
  - Click "Add to cart" (note in most cases candidates are unable to book onto a course if they do not meet the pre-requisites)
  - **Follow the payment method, even though the payment will be zero, and complete the order**

### Book onto a course direct with a Trainer/Assessor

If booking directly with a Trainer/Assessor, or for courses not advertised on the system, candidates will need to provide the following details (in the same format registered with the QMS) to the Trainer/Assessor so that they can add candidates to the course:

- First Name
- Last Name
- Membership Number (note this starts with ME)
- Date of Birth

In both cases, once booked onto a course the Trainer/Assessor will contact candidates with joining instructions, booking conditions and invoicing details.

**Please be aware that Trainer/Assessors may remove candidates from a course if the Trainer/Assessors bookings terms and conditions are not met.**

# British Caving Association

## Cave to Mine Training

Training course for Cave Leaders or those trained as Cave Leaders wishing to work towards leading groups within approved Mines.

### Pre-requisites

Candidates must have completed their Cave Leader training course and have sufficient mine exploration experience to be comfortable exploring abandoned mines. It is suggested a minimum of 12 mine trips would be appropriate, although those with less than 12 mine exploration trips may attend the training course at the Trainer/Assessors discretion.

### Course Overview

This one-day training course can be delivered with up to 6 candidates by one Trainer/Assessor. The course can be delivered in any region; however, candidates may find it beneficial to attend a course in a region they are planning to work. The course would normally involve a combination of surface theory sessions together with at least one underground trip.

The training course will have some elements of personal skill development, however, will primarily focus on leadership skills and techniques appropriate for leading groups within the remit of this award.

The training course will cover the key areas of the assessment syllabus listed below, with a tailored focus on areas candidates typically have difficulty with or identify with the Trainer/Assessor as requiring further input. QMC have prepared some resources that may support a candidate, these are available on the BCA website.

Trainer/Assessors may offer resources and guidance for a candidate to help further their knowledge however candidates are encouraged to familiarize themselves with the syllabus prior to attending a training course so they can identify areas they are unfamiliar with and address these with their trainer.

### Resource Links

- [Cave & Mine Leader: Ropework](#)
- [Weather and its Effects on Caves](#)
- [Cave & Mine Leader: Water Safety](#)
- [Cave Emergency Card](#)
- [Mine Terminology](#)
- [Radon](#)

### Syllabus

The full checklist used by Trainer/Assessors which forms the syllabus for this award is provided below. Candidates should ensure they are familiar with all aspects of the checklist prior to booking an assessment.

# British Caving Association

<p><b>Underground hazards</b></p> <ul style="list-style-type: none"><li>Adit or other entrance</li><li>Roof supports</li><li>Bad ground</li><li>False floors</li><li>Stacked deads</li><li>Shafts – bypass method</li><li>Flooded shafts – bypass method</li><li>Submerged obstacles</li><li>Hoppers</li><li>Rotten stemples / ladders / staging</li><li>Cables / chains / pipework</li><li>Abandoned machinery</li><li>Old explosives / detonators</li><li>Dumped chemicals</li><li>Dangerous gases (inc. Radon)</li><li>Poor ventilation – treatment / action</li><li>Weil's disease</li><li>Pollution</li><li>Loose / slippery rocks</li><li>Deep water</li><li>Awareness of flooding – speed of / likely effects</li><li>Evidence of mine's reaction to flooding</li><li>Difficulty of rescue</li><li>Statistics / common rescue incidents</li></ul> <p><b>Surface hazards</b></p> <ul style="list-style-type: none"><li>Shaft tops</li><li>Loose shaft lining (ginging)</li><li>Unstable spoil heaps</li><li>Unfenced excavations (stopes)</li><li>Wheelpits</li><li>Abandoned buildings</li><li>Abandoned machinery</li><li>Unconsolidated slimes dams</li></ul>	<p><b>Conservation</b></p> <ul style="list-style-type: none"><li>Artefacts</li><li>Minerals / formations</li><li>Flora &amp; fauna (inc. Bats &amp; hibernacula)</li><li>Effect of litter &amp; pollutants</li><li>Public relations</li></ul> <p><b>History</b></p> <ul style="list-style-type: none"><li>Brief history of named mines</li><li>General working methods</li><li>Minerals obtained</li></ul> <p><b>Access / law / information</b></p> <ul style="list-style-type: none"><li>Land ownership / access arrangements</li><li>Mine ownership</li><li>Mineral rights ownership</li><li>Application of legislation</li><li>Survey &amp; information sources</li><li>Duty of Care</li></ul>
--	---

## Your next steps

Candidates who have already completed their Cave Leader Award will only need to attend a Mine Leader Core Skills Assessment to become a Mine Leader, however will be required to satisfy their Trainer/Assessor that they are thoroughly familiar with the mines they wish to lead groups in.