



## **IMPORTANT CHANGES TO THE CIC HANDBOOK**



### **07/03/2017 Expired Awards – Core Skills Reassessment**

If an award holder fails to update their award before its expiry date they should contact the Chair of Qualifications Management Committee, who may decide that they need to complete a CIC Core Skills Reassessment (CSR). The content of the CSR is decided by the QMC Chair and CIC chair following a review of the CIC holder's logbook and communicated by the QMC Chair. If the lapsed CIC fails the CSR they will be given an action plan and then another opportunity to do a CSR. If they fail this they will be given another action plan and will be required to redo the whole assessment process. No training has to be undertaken but it would be encouraged.